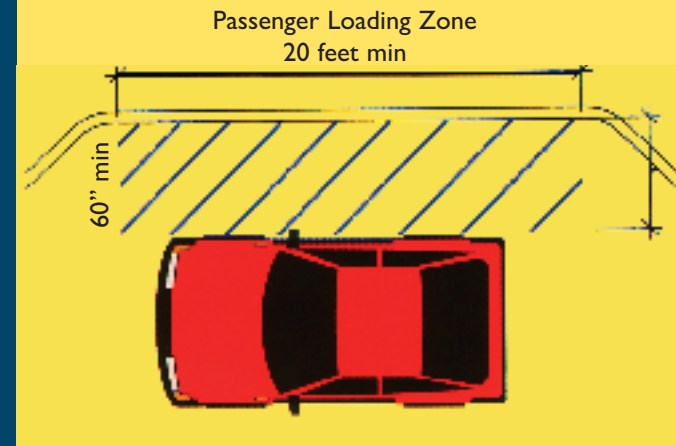


Owners or operators of any facility that provides indoor or outdoor parking are required to provide handicapped parking spaces in accordance with federal and state laws. This guide is designed to clearly outline steps you should take to comply with these regulations.

When properly installed, this symbol is a clear and visible welcome sign to your patrons!



CAR & VAN PARKING



Designating Handicapped Accessible Space And Making It Visible

- ▶ When designating handicapped accessible parking space at your facility, keep in mind that accessible parking spaces should be located on the shortest accessible route of travel from adjacent parking to an accessible building entrance.
- ▶ In parking facilities that do not serve a particular building, accessible parking spaces should be located on the shortest route to an accessible pedestrian entrance to the parking facility.
- ▶ In Greece, handicapped parking spaces for vans are required to be at least 9 feet wide, with adjacent striped access aisles also at least 8 feet wide. (See diagram.)
- ▶ Two parking spaces can share a common access aisle.
- ▶ Parking spaces and access aisles should have surface slopes no steeper than 1:48, and access aisles should be at the same level as the parking spaces they serve.
- ▶ At facilities where Passenger Loading Zones are required, vehicle pull-up space must provide an adjacent access aisle at least 20 feet long and 5 feet wide. The aisle should be the same level as the vehicle pull-up space, and should be marked to discourage parking in them. (See diagram.)
- ▶ To accommodate van drop gates, vertical clearance of 96 inches is required for van parking spaces and along vehicle access routes. Vertical clearance of 114 inches is required for passenger loading zones and along vehicle access routes.
- ▶ Multi-level parking structures must dedicate one of every eight spaces for handicapped access parking. These handicapped access spaces must also have a vertical clearance of 96 inches, and must be maintained along the vehicular route connecting the space with a designated entrance and exit.

The number of accessible spaces required at a site depends upon the total number of parking spaces in the lot or garage. New York State fire and building codes and national ADA guidelines require the following handicapped access spaces in parking areas:

| Total # of Spaces | Required # of Accessible Spaces |
|-------------------|---------------------------------|
| 1-25 | 1 |
| 26-50 | 2 |
| 51-75 | 3 |
| 76-100 | 4 |
| 101-150 | 5 |
| 151-200 | 6 |
| 201-300 | 7 |
| 301-400 | 8 |
| 401-500 | 9 |
| 501-1,000 | 2% of total |
| Over 1,000 | 20 + 1 for each 100 over 1,000 |

- ▶ To help discourage parking in access aisles, aisles should be painted in a color contrasting with other spaces. (See diagram.)
- ▶ Handicapped parking spaces must be identified with a sign bearing the International Symbol of Accessibility.
- ▶ Access aisles must be designated with permanently installed above grade signs which read No Parking Any Time.
- ▶ Both the Handicapped Accessibility and No Parking Any Time signs must be positioned from the parking space surface at a clearly visible height between 5 and 7 feet.



Dear Valued Business Owner

Thank you for taking the time to review this informational brochure created to assist you through the process of ensuring that your business meets New York State code relative to parking for people with disabilities.



Be assured that the Town of Greece will work with you as we continue to keep all business locations up to date and in compliance with State standards.

Your cooperation in this process is sincerely appreciated. We value your commitment to providing quality services to the residents of the Town of Greece and look forward to working with you.

Please feel free to contact the Town of Greece Town Clerk with any questions or concerns you may have at 225-2000.

Sincerely,



John T. Auburger
Supervisor

Q Frequently Asked & Questions



- A** **Q:** *If a parking lot does not have spaces designated for handicapped access because it was paved a long time ago, does it now have to provide accessible parking?*
- A:** The NYS Vehicle and Traffic Law states that whenever a person, firm or corporation creates a parking lot, or repaves or repaints more than half the total number of spaces in an existing lot, they would have to provide the appropriate number of accessible spaces with signage and access aisles. Additionally, the ADA requires private entities to remove barriers in order to become compliant.
- Q:** *Do business owners have to clear snow and ice from the handicapped parking spaces?*
- A:** Yes. Businesses are required to clear ice, snow, or any obstructions from handicapped parking spaces and adjacent curb cuts.
- Q:** *Store owners and other businesses often receive complaints from patrons about other customers who illegally park in a space marked for handicapped parking spaces or misuse the spots by parking in the striped access aisle next to the space. What should the business person do?*
- A:** By reporting a violation, you are doing the right thing. Instances when individuals who illegally park in a space marked for handicapped parking should be reported to the proper law enforcement authorities. In the Town of Greece, the Greece Police Department is responsible for addressing violations.

For more information about handicapped accessible parking, please contact the Town of Greece Town Clerk at 585-225-2000.

This brochure was produced entirely by New York State funding collected in conjunction with the NYS Vehicle and Traffic Law's handicapped access parking codes.

Paving The Way Business Owner's Guide To Handicapped Parking



John T. Auburger
Town Supervisor